



PROSECUTOR CASELOAD & WORKLOAD

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Caseload v. Workload

- Caseload=volume of cases filed and/or disposed annually
- Workload=volume of cases + non-case related tasks



My Work

More than 50 prosecutor workload studies, including 16 statewide studies, individual offices, and 3 international studies

Why Don't We Have National Standards



External

- Legislative factors
- Criminal justice factors
- Crime factors
- Population factors



Internal

- Office organization
- Physical resources
- Staff skills/experience
- Office policies & procedures

Prosecutor Resource Needs Assessment Methods



Population/Crime

Projects volume of cases based on population/crime trends



Parity

Projects resource needs based on other parts of the system



Delphi

Estimates case processing times



Time

Measures level of effort



Sufficiency

Assesses appropriateness of level of effort

Basics of the Time Study

Time keeping method by activity and case type for lawyers and support staff



Time Keeping

- Activity categories
- Complexity factors
- Daily reporting of time
- Calculation of average time by activity and by case



Time Sufficiency

- Survey of average time by activity
- Calculation of variance
- Activity time adjustments



Results

- Time to disposition
- Case weight
- Ratio of complex to non-complex cases
- Workload measure
- Resource projections
- Ratios of lawyers to support staff

Making the Case for Resources

Motivation

- Fiscal responsibility
- Impacts on overall system
- Public safety



Strategies

- Cost for lawyers vs. support staff
- Impact on & cost for jail population
- Case backlogs/judicial resource needs
- Case processing times

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